

## The Early Learning Center of Milford

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### PRE-KINDERGARTEN AND PRESCHOOL REGISTRATION & TUITION POLICIES 2012-2013

**Out-of-House Registration:** Out-of-House registration will begin the evening of Thursday, January 26, 2012. Parents who attend our Open House are welcome to submit their registration forms along with the \$50.00 registration fee on this evening. Placements will be made in the order we receive the forms. Placement letters confirming your child's enrollment will be mailed out the week of Feb 1<sup>st</sup>. If we are unable to place your child, we will return your registration fee and place your child on a waiting list. If you are unable to attend the Open House, mail your form to us, but please note, you will be placed at the end of the Open House evening.

**Pre- Kindergarten & Preschool Registration:** Parents registering children for **part-time** Pre-K and Preschool programs should note their first and second choice on our registration form. We will do our best to honor your first choice. However, if we are unable to do so, you will be given your second choice. If you do not list a second choice we will place your child on a waiting list for your preferred program and will return your registration fee. Parents registering children for **Extended Day** Pre-K and Preschool programs should note which Extended Day options are needed. Please note Early Drop Off is included in the Extended Day option and is also available without the Extended Day option.

**Tuition Policy:** Tuition is a set yearly fee, divided into 10 equal payments for your convenience. The first tuition payment will be due June 1, 2012. This payment confirms your commitment to ELCM for the 2012-2013 school year. The second tuition payment will be due September 1, 2012 and the remaining eight payments are due the first of each month thereafter.

#### Tuition Rates 2012-2013

Program	Time	Cost
<b>Pre-K/Preschool (5 Day)</b>		
<b>Extended Only</b>		
Pre-K/Preschool + 2 Day Extended	7:00-6:00	\$540 per - 10 payments
Pre-K/Preschool + 3 Day Extended	7:00-6:00	\$625 per - 10 payments
Pre-K/Preschool + 4 Day Extended	7:00-6:00	\$705 per - 10 payments
Pre-K/Preschool + 5 Day Extended	7:00-6:00	\$785 per - 10 payments
<b>Pre-K/Preschool (3 Day)</b>		
Pre-K/Preschool + 3 Day Extended	7:00-6:00	\$560 per - 10 payments
<b>Pre-K/Preschool (2 Day)</b>		
Pre-K/Preschool + 2 Day Extended	7:00-6:00	\$390 per - 10 payments
<b>Early Morning Drop Off</b>	7:00-8:30 (5 days)	\$135 per - 10 payments
<b>Non-Tuition Rates:</b>		
<b>Daily Extended Care (Full Day)</b>	7:00-6:00	\$45.00 per day
<b>Daily Extended Care ( ½ Day)</b>	7:00-12:30 or 12:30-6:00	\$25.00 per session
<b>Extended Care (Hourly Rate)</b>		\$10.00 per hour

**Note:** Tuition is a yearly fee, divided into 10 equal payments; therefore all tuition payments will remain the same regardless of days off due to illness, vacations, or snow cancellations. All tuition payments are non-refundable.

**Payment Schedule:**

Payment #1 due Jun 1<sup>st</sup>  
 Payment #2 due Sep 1<sup>st</sup>  
 Payment #3 due Oct 1<sup>st</sup>

Payment #4 due Nov. 1<sup>st</sup>  
 Payment #5 due Dec 1<sup>st</sup>  
 Payment #6 due Jan 1<sup>st</sup>

Payment #7 due Feb 1<sup>st</sup>  
 Payment #8 due Mar 1<sup>st</sup>  
 Payment #9 due Apr 1<sup>st</sup>

Payment #10 due May 1<sup>st</sup>